

In-kind contributions (status: 2021)

If due to budgetary restrictions a candidate associate cannot possibly settle the fee, they can contact the Governing Board of Archives Portal Europe Foundation (APEF) to see which contributions they could provide in-kind as part of the fee.

Contributions in-kind can represent up to 50% of the fee, subject to the approval of the Assembly of Associates (AoA), upon suggestions from the candidate. These contributions need to be compliant with the vision, mission and goals of APEF. Suitable in-kind contributions and their value will be identified and specified by the Governing Board of APEF and will be subject to a written contract between APEF and the delivering body performing the in-kind contributions.

Examples for in-kind contributions

- The Associate offers his technical expertise. This may cover advice, audit or design, as well as building tools and testing.
- The Associate offers software or hosted services to other partners.
- The Associate offers to organise an APEF event: symposiums, workshops, etc.
- The Associate offers training for Country Managers.
- The Associate offers to develop cooperation activities, which can take various forms:
 - Acquiring new knowledge or expertise,
 - Setting up collaborative projects,
 - Developing scientific programmes with a view to seeking funding,
 - Drafting a project for a European funding programme, such as Horizon 2020 and Creative Europe,
 - Co-publishing, co-authoring a scholarly blog.
- The Associate represents the Foundation in cooperation projects.
- The Associate offers to develop and publish educational resources such as tutorials or teaching materials or engage in storytelling.
- The Associate helps in promotional activities: newsletters, workshops, mailing lists, etc.
- The Associate helps in active recruitment of new content providers to ingest their digital material on the portal.
- The Associate participates in one or more working groups.
- The Associate makes translations for any kind of communication needed in multiple languages: archives' websites, promotion materials, manuals/guidelines, social media, etc.

- The Associate administers the queries of front-end users from the portal.
- The Associate organises at least one workshop / APE related event every two years at its local premises, according to the format and with the help provided APEF's staff (events run on a null or minimal budget)
- The Associate participates in events that APEF organises, online or in person. Such events include online campaigns or grant applications, in which APEF and its partners participate.